



# TAIERI COLLEGE

## ACCOMMODATION FOR INTERNATIONAL STUDENTS' POLICY

**Rationale:**

1. To provide a suitable living environment conducive to study and a safe and supportive home life.
2. The residential carer is responsible for the welfare of a student away from the student's family and home country.
3. To provide assurance to the overseas parents' that the student is emotionally and physically safe in New Zealand.

**Legislation:**

Ministry of Education – Part Six National Administration Guidelines (NAGs)  
2002 Code of Practice for the Pastoral Care of International Students (revised 2010)  
2014 Children's Act

The categories of accommodation that will be accepted by Taieri College are:

- a. Living with a parent
- b. Living with a designated caregiver
- c. Living in a Taieri College approved homestay

**Provision of Accommodation**

Taieri College will arrange suitable accommodation for international students according to the Code of Practice for the Pastoral Care of International Students.

**Administrative Requirements and Understandings****General**

1. Students are not permitted to rent a flat / room / house / apartment or live on their own.
2. All accommodation queries and issues will be dealt with initially by the Homestay Co-ordinator. Issues or concerns arising from accommodation arrangements will be referred to the appropriate pastoral care person.

3. For each student, the full name, current address, contact telephone number, occupation and relationship to student of the residential caregiver will be held.

### **Students not living with a parent**

For all students not living with a parent:

1. Any accommodation to be used by international students will have:
  - An on-site assessment to determine that living conditions are of an acceptable standard.
  - An assessment of the residential carer's suitability and whether they will provide a safe physical and emotional environment.
2. All accommodation residences will be visited at least twice yearly to ensure that they remain suitable and students given the opportunity to provide feedback on their homestay accommodation. If Taieri College suspects there are reasonable grounds that the accommodation has become unsuitable, the International Director will be informed and a thorough investigation will be undertaken.
3. Police vetting will be carried out on all adults aged 18 years and over living in a homestay, designated caregiver accommodation used by a student. Two forms of verified identification will also be supplied. A Police vet needs to be completed every three years (note that police vetting for designated caregivers is optional).

### **Homestay**

1. Homestay payments must be paid in advance at the beginning of each term to Taieri College.
2. Students must not make their own private homestay arrangements without the approval of the Director of International Students.
3. Students staying in a homestay are required to exhibit appropriate behaviour.
4. If homestays have issues with inappropriate student behaviour, they contact the Homestay Co-ordinator immediately. The school reserves the right to discontinue the homestay arrangement.
5. Where the homestay student wishes to withdraw from their current homestay, written notice must be given to the Homestay Co-ordinator. In conjunction with the International Director a decision will be made regarding potential relocation of the student from that homestay in an appropriate timeframe.
6. The Homestay Co-ordinator will provide advice and support for homestay carers as required.

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<b>Date to be Reviewed:</b> March 2025	<b>Updated by:</b> D Hunter	<b>Approved by:</b> Board of Trustees

### **Designated Caregivers**

1. Parents of each student living with a designated caregiver are required to sign an indemnity document stating that the designated caregiver is a relative or close family friend and that the parents have selected the accommodation for their child, subject to Taieri College approving the accommodation.
2. On or before enrolment, Taieri College will meet and establish communication with the designated caregiver.

### **Temporary Accommodation**

Should temporary accommodation be required, Taieri College will access suitable and safe accommodation thus ensuring adequate supervision for the student.

### **Divisions of Responsibility**

Taieri College will be responsible for:

- Selecting, monitoring and approving all accommodation.
- Providing a support when required for homestay carers.
- All accommodation assessments will be kept on file.
- Contacting families in the event of emergencies or issues with accommodation.

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